



second

presbyterian church

Ministry & Mission Reports for the Year 2023 And Financial Report for 2024



Second Presbyterian Strategic Guides

June 2023-June 2026

Vision

With God's love and grace,
Welcoming all
Growing relationships
Serving joyfully
Being a Second Family

Mission

Making disciples who make a difference

Strategic Goals

With patient endurance, love, and faithfulness, imagine, discover, and evaluate and reshape all ministries to reach the most people most effectively for the church of tomorrow

Put systems in place that enable us to have all the resources to thrive

Led by Jesus' teachings, love and serve our community through personal involvement and leadership by taking deliberate action to address and advance safety, diversity, and inclusion for all people

Values and Principles

Guided by the law of love¹
Guided by the Spirit²
Committed to the Greater Carlisle community to which God has called us to minister
Committed to be part of the Presbyterian Church (U.S.A.)
Rooted in the sovereignty of God, the incarnation of God in Jesus, the necessity of grace through faith

¹Luke 10:27, "You shall love the Lord your God with all your heart, and with all your soul, and with all your strength, and with all your mind; and your neighbor as yourself." (NRSV)

²Galatians 5: 22-23 "But the fruit of the Spirit is love, joy, peace, patience, kindness, generosity, faithfulness, gentleness, and self-control." (NRSV)

REPORT OF THE PASTOR FOR 2023

Rev. Dr. Jeffrey W. Gibelius

2023 was a year of healing and rebuilding after the COVID pandemic. By the fall of this year we were functioning consistently in ways that have become the “new normal,” things like one worship service on Sundays, hybrid gatherings (Zoom and in-person), and remote working for both volunteers and staff. This adjustment has been challenging for all and—for some—disheartening. It has also created new opportunities. We’ve had the chance to re-think how we do most everything. The new “Volunteer Center” is busy with multiple volunteers during the week in the space once occupied by our Office Manager. The Office Manager is now our “Communications Coordinator,” reflecting a shift in her responsibilities toward keeping us all connected digitally and away from managing paper, walk-in visitors, and phone calls. Church meetings are shorter, leaving more time for other ways of connecting with God and each other. Now that the crisis is over, we are in a good position to continue thinking about how we want to grow and function as we serve God in the future.

Here are a few highlights and turning points in the year just concluded:

- We bade farewell to Sarah Hostetter after two years on staff leading our CYF ministries.
- The Worship Advisory Team (WAT) assumed responsibility for many of the behind the scenes decisions and tasks that make for meaningful worship each week. You can thank WAT for the new banners for Advent and Lent, for organizing two outstanding Christmas Eve worship services with over 399 attending, plus approximately 153 more online, for welcoming and supporting our guest preachers over the summer, and for ensuring that we are always prepared for the Lord’s Supper and other special occasions in worship.
- Several Adult Education opportunities thrived in 2023, including Diamonds in the Dust, Acting Lessons, So You Think You Know Genesis, the Social Justice Circle, and Making Sense of the Middle East.
- We welcomed 10 new members and baptized 2 babies.
- I taught on two occasions at St. Patrick School regarding the culture and customs of the Passion of Christ and the Birth of Christ, reaching about 175 students.
- We received wonderfully generous gifts from the estates of Sharon White, June Shomaker, Elizabeth Masland, and Al Myers. These gifts will be placed in the Generations Fund to bless future members of our Second Family and the wider community.
- Nancy Ritchey became our volunteer Financial Secretary, keeping track of our income and contributions.
- Denny Wimer became our volunteer Assistant to the Facilities Superintendent, providing an extra set of hands and a lot of experience for our efforts in keeping the campus safe, clean, and attractive.
- Carol Turner and Roxanne Hagenbuch became our volunteer Kitchen co-coordinators, providing food and hospitality for a variety of events and occasions.
- The Facilities Committee arranged for the replacement of all the windows in the Rotunda and the completion of The Cove. The Cove is now a welcoming place for people to visit and relax.
- Our All-In Stewardship Campaign culminated in a celebration lunch with Trica and Steve Bridgeman inspiring us in story and song.

- Mary Zeladonis retired as our Treasurer in the spring and left our financial ‘books’ in the good hands of Terry Brown, who started just before June.
- The Deacons won the Battle of the Boards and took home the Calvin Cup after beating the Elders in bowling for the second year in a row.
- The Personnel Committee completed a re-writing of all staff job descriptions in addition to managing staff transitions.
- We sold the Mission House after a thorough investigation of possible uses, netting over \$221,585 for future mission and ministry work.
- We sadly lost 11 members of our Second Family, but were able to celebrate their lives – and eternities – with joy. See page 5 for a full list, in addition to Al Speers and Rev. Phil Harner.
- The Care Team welcomed Rev. Jennifer McKenna, former associate pastor, to our ranks.
- Michelle Trefren took on new responsibilities in the fall in the area of Children, Youth, and Family Ministry.
- I completed my sabbatical over the summer and returned in August with vigor and ideas for the next chapter of our ministry together. 2024 will mark my 16th year at Second and my 30th year as an ordained pastor.

The Session is prayerfully considering ways to “do more in ‘24.” In times like these, characterized by growing secularism, deep political divisions, and epidemic anxiety, the courageous and positive voices of faithful congregations like ours are more important than ever. Instead of focusing on the size of Goliath, i.e. the “giants” before us, faithful people like us (and King David) use what they have to make a difference. For David it was God, five small stones, and a slingshot. For us it’s God and so much more. With God’s help, we can face every challenge before us, and walk away “more than conquerors.” (Romans 8:37)

REPORT OF THE CLERK OF SESSION

Our membership figures as of December 31, 2023 are as follows:

Membership 1/1/2023	478
<u>Gains in 2023</u>	
Profession of Faith	2
Restored	2
Certificate of Transfer	6
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Total Gains in 2023	10
 <u>Losses in 2023</u>	
Certificate of Transfer	1
Deaths	11
Removals	5
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Total Losses in 2023	17
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Total Membership 12/31/2023	471

Baptisms	3
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Our Members who died in 2023 are:

Elizabeth Masland	3-15-2023
Elizabeth Smith	4-28-2023
Susan McCrea	5-10-2023
June Shomaker	5-17-2023
Ed Butterworth	5-17-2023
Gene Schlosnagle	6-16-2023
Jan Hays	7-3-2023
Gladys Argast	7-12-2023
Fran Shaw	9-21-2023
Alvin Myers	9-21-2023
Judy Goodhart	10-23-2023

REPORT OF THE DIRECTOR OF MUSIC MINISTRIES

Michelle DiBona Trefren

This past year, 2023, has had many new initiatives in efforts to involve more members in the music ministry.

New Initiatives:

- Kids Praise
- Group Piano
- Sunday AM choir rehearsal
- Wednesday daytime Bell rehearsal
- Kick off Saturday rehearsal and potluck with Choir - this received positive feedback.
- Initiated Cantate Carlisle joining worship 2-3 times a year
- Student interns - I love giving students an opportunity to work and enhance the choir.
- Brought two Second musicians to the PAM conference with me. We carpoled and had a great worshipful time!
- Hosted an opera at Second

Kids Praise has been a great success. It was implemented in Lent of 2022 and kept on consistently since then (now about 1.5 years). Kids love coming to do music in different forms and it gives them something to look forward to during the 10:30 worship hour. I feel great giving children an opportunity to actively participate in worship music activities. Parents/grandparents appreciate the chance for students to engage.

Group Piano has yielded success in helping students develop music skills that will equip them to worship with music in a variety of ways and to help lead worship. I am proud of what the students can currently do! Started in the Fall of 2022 with 6-8 students, 4 of which offered music in worship last year, it has continued with a new group of students (Second members: Colton, Arabella, Laurel; Non-Second participants: Maggie, Christianna, Josiah, Dean).

Bell Choir now rehearses during the day. This has been beneficial for all parties to have regular rehearsals when nighttime time slots fill up otherwise.

I have opened up Sunday morning opportunities for adult choir members to rehearse if they cannot come on Thursdays. This has opened up the possibility to participate for some (busy parents like Brynn and Elizabeth C.).

Second Singers has engaged a soprano section leader (Alyanna, beginning in Fall 2022) who has added a beautiful voice to the choir and a youthful presence. I have also engaged a tenor section leader (Liam, beginning in November 2023). Both students get to experience being part of a church choir and see what a career in music ministry might look like.

REPORT OF THE ADULT MINISTRY COMMITTEE AND TEAMS

The Adult Ministry committee is chaired by Mark Smith with support staff from Vicki Lantz and Pastor Jeff. The committee is organized with the following teams: Serve Team - Chair Kathy Beck, Connect Team – Chair Julie Rhen, Worship Advisory Team – Pastor Jeff.

With the height of the Pandemic behind us, 2023 has seen membership returning to the church and with that stated there were more gatherings for fellowship over potluck dinners and a Christmas breakfast.

Education opportunities in 2023:

Pastor Jeff finished a Thursday class titled “Secrets in the Sand”.

“Acting Class” – a study of the book of Acts, led by Pastor Jeff, started in 2023 & continues in 2024 until Lent.

During Advent Pastor Jeff led a three week class called “What Really Happened Christmas Eve”.

Bob Tate & John Shorb taught a Sunday class: “24 Hours That Changed the World”

Rev. Jim Richards & Mark Smith led a Sunday class on Genesis.

A Blessing of the Animals service returned on September 13th, attracting some of our church members and our neighbors with pets.

Several Second Circles continue to meet regularly:

Social Justice Book Discussion Circle led by Bruce Humphrey and Sandra Goodling.

Men’s Group led by Al Masland.

Book Discussion Group led by Pat Butler.

Respectfully submitted,
Mark Smith, Elder

Connect Team

The Connect Team started 2023 with a meeting in January via Zoom. We met 6 times in 2023 with a focus on new members, first time visitors and connections with cards. We used our meeting time to discuss Second connections we are personally aware of, concerns for members we have, and how we can continue to increase connections within our Second Family. We continually had the discussion on what it means to be a Second Family and how we can help members be “fully connected” (recognizing that it takes both parties to make the connection).

Our efforts for new members initially focused on new members from 2022. We wanted to ensure that they were integrated into the Second Family with participation on a team or committee. We received feedback during calls we made and discussed ways to ensure new members become active members who feel connected to Second Church and have personal relationships with other members.

We also used CCB attendance data to help us decide what members we would call and send a card. We started sending homemade cards by Robbin Strobel to members we were thinking about. We used our meeting time to sign the cards and discuss ways to uplift the members. The team discussed making “Caring Connect Calls” to discuss if a member was connecting/experiencing their faith in ways they wanted to. The team was not comfortable making calls to check on spiritual health.

In February, we discussed wearing name tags during worship. Vicki Lantz made name tags for the Elders and Deacons to be worn during worship. There was limited success throughout the year. Members are willing to wear name tags on the 1st Sunday/Communion Sunday.

In March, we discussed recognizing first time visitors with a Second Church coffee mug. We discussed the process and started implementing the plan in April. Vicki Lantz printed business cards with Second contact information that is placed inside the mug. Connect Team members man the Information Desk for 15 minutes after worship to hand out mugs to any first-time visitor and get some contact information. This plan worked well the rest of the year to get a better understanding of who is visiting our Church.

The Connect Team hosted the Hospitality Cart on Welcome Back Sunday, 10 September. We helped prepare the Ice Cream Sunday fixings and manned the ice cream and drink tables. It was a fun experience for all and an easy way to spread joy and welcome our Second Family back after summer.

We added a new member, Gretchen Naugle, to the team in October. New members are welcome to join the Connect Team anytime. If you enjoy meeting new people and helping them feel connected to Second Church, join our team. Connect Team meetings were conducted the 4th Monday of the month at 1000 in the Chapel at Second Presbyterian Church. The 2023 team members were Joy Burkholder, Dee Fenton, Jacky Ferguson, Gretchen Naugle, Julie Rhen and Robbin Strobel. Vicki Lantz is the staff liaison.

Serve Team

Team members: Jerry Ogline, Sue Wimer, Sharon Tate, Gail Holland, and Roxanne Hagenbuch, Kathy Beck (Chair), and Vicki Lantz (Staff Liaison)

Second Presbyterian Church’s Serve Team looks at community, national and international needs. With the team’s budgeted funds we help support non-profits and disasters. We have selected a group of local non-profit organizations we call Mission Partners and support them monetarily: Community Cares, Domestic Violence, His Hands Auto Ministry, Maranatha, Project Share, Safe Harbour, Samaritan Fellowship, Truck Stop Ministries, and Fruit Belt Farm Workers Christian Ministry. When we hear of specific items or volunteers that are needed, we reach out to church members for donations and willingness to serve. The Serve team thanks our church members for their generosity. Easter and Christmas offerings are used for needs above and beyond our budget capabilities. Our 2023 Easter offering went to Presbyterian Disaster Relief and World Central Kitchens. The 2023 Christmas offering went to His Hands Auto Ministry. Some of the events this year where our church has helped:

- “The Breakfast Table” entails providing a free meal every Sunday morning to anyone in the community. Second Church provides the food and serves the breakfast held at New Life Church every 5th Sunday in the month (approximately 4 times/year).
- Safe Harbour Dinner: we provided the food and served food to clients housed at Safe Harbour in March and again in November.
- When disasters strike, we use funds to donate to Presbyterian Disaster Relief: i.e Tornado’s in the South, Maui wildfires

- Volunteers for SPY Summer Camp
- Volunteers for “Fill the Bus/Carlisle 4 Kids”
- Welcome Kits” for Community Cares – boxes of basic household items for their clients going into rental housing.

Respectfully submitted, Kathy Beck Serve Team Chair

Mission Dollars and Hours for 2023

Event/Service	Service	Hours	Dollars	Notes
Aziz Family			2000	Safia's College Tuition/Compass Lawyer
Christmas Offering 2022			16500	split between Project Share, Fruitbelt Farmworkers, and Samaritan Fellowship
January The Breakfast Table	7 members served 100 people	10.5		Sharon Tate, Julie Rhen, Jacki Cole, Darlene Celestino, Mary Zeladonis, Debbie Masland, Lynn Kennaly Carol Turner, Sue Wimer, David Howell, Shelley Bitner, Carol Yanity
CNOY		1		walk to support Community cares, Vicki
March Safe Harbour Meal	served 50+	10.5		Barb Oglie, Jerry Oglie, Kathy Beck, Sue Wimer, Denny Wimer, Debbie Masland, Konnie Serr, Roger Serr, Carol Pardridge, Kim Bollinger
March Donation to Tornadoes in the south			500	
Easter Offering	WCK and PCUSA		3954	World Central Kitchen and PCUSA Disaster Relief
April The Breakfast Table	11 volunteers	16.5		Jerry Oglie, Barb Oglie, Carol Turner, Sue Benner, Gloria Rueger, Mary Zeladonis, Mark Smith, Roxanne Hagenbuch, Darlene Celestino, Dave Kennaly, Lynn Kennaly
Partnership for Better Health				Win Cleland - VP
Housing Authority of the County of Cumberland				Chip Fenton - Chair, Debbie Kelly - Treasurer
Meals on Wheels Drivers		125		John Shorb, Jacky Ferguson
SPY Volunteers		10		Barb Oglie - volunteers during the school year
Maranatha, Inc. Volunteers	every Wednesday	225		Kathy Beck
Maranatha, Inc. Volunteers		100		Jerry Oglie
Bridge Builders Collection		10	400	Konnie Serr
Project Share Your Choice		6		Roxanne Hagenbuch and Vicki Lantz
SPY Summer Camp		31.5		Laurel Spruil, Lillian Wong, Barb/Jerry Oglie, Debbie Masland, Lynn Kennaly, Sue Wimer, Sandra Goodling, Carol Williams and Annie Moser
Collecting for Fill the Bus			300	supplies donated by members (estimate \$\$)
June Salvation Army Soup Kitchen		53		Sarah Hostetter, Lillian Wong, Bill Spruill, Michelle, Laurel and Reed Trefren; Sara and Clark Fatheree; Sally, Emma and Lorelei Kerstetter; Pat Butler; Mark Smith and Roxanne Hagenbuch
Fill the Bus		9		Hostetter

Event/Service	Service	Hours	Dollars	Notes
July Breakfast Table	13 parents and youth served 92 people	19.5		Ashley, Mike, Evan and Emma Gogoj; Sarah and Clark Fatheree; Heather, Jaden, Christian, Colton and Arabella Best; Al and Debbie Masland Providing Food: Roxanne Hagenbuch, Lynn Kennaly, Gloria Rueger, Sharon Tate, Deb Brandberg, Sue Benner, Kathy Beck, John Gillespie, John Hutchison, Carol Turner, Mary Zeladonis
Wildfires			1000	
Carlisle 4 Kids		8		Sandra Goodling, Julie Rhen, Roxanne Hagenbuch, Sue Wimer
Project Share Volunteers				Roxanne Hagenbuch, Gail Hollands, Mary Zeladonis
September Salvation Army Soup Kitchen	made and served the meal	20		Lori, Jerry, Zack, Brooke, + boyfriend
Meal at CARES	Serve Food 3 adults 2 youth	7.5	150	Brynn Kelly, Nick, Anna and Bennett, Jeff, Vicki, Pat and John
October Breakfast Table	7 members served 100 people	10.5		Gloria Rueger, Barb Oglie, Sharon Tate, Roxanne Hagenbuch, Sue Benner, Lynn Kennaly, Dave Kennaly, Sharon Tate, Sue Wimer, Darlene Celestino, Jerry Oglie, Kathy Beck, Sarah Graham, and Keevin Graham
November Meal at Safe Harbour	7 members served food to about 50 clients from Safe Harbour	10.5		Barb Oglie, Jerry Oglie, Sue Wimer, Roxanne Hagenbuch, Mark Smith, Pat Butler, Matt Shomaker, Jenni Shomaker, Kim Bollinger, Skip Brown
December Salvation Army Soup Kitchen		28	150	Diane Tokach, Kyle Rosen, Kate Rosen, Ron Robinson, Angel Starner, Bill Spruill and Lillian Wong
Welcome Kits Collection for CARES	13 Welcome Home Kits were assembled by members and the Serve Team		650	
Presbyterian Women Whale of a Sale			10000	
PCUSA Middle East Disaster			600	
Refugee Ministry on the boarder			1000	
December The Breakfast Table	7 members served over 100 people	10.5		Mary Zeladonis, Barbara Oglie, Jerry Oglie, Sharon Tate, Sue Wimer, Vicki Lantz, Lynn Kennaly, Dave Kennaly Carol Turner, Sue Benner, Darlene Celstino
TOTAL		722.5	37204	

REPORT OF THE CHILDREN, YOUTH, AND FAMILIES (CYF) COMMITTEE

Mission: “To give every child/youth/family every chance to experience God.”

This has been another transitional year for CYF, but we are pleased to report that we have maintained the ability to provide consistent Sunday morning programming (JAM for age 5-4th grade and Second Breakfast for 5th – high school) for our children and youth. In doing so, we have even experienced some positive engagement with our young families that we will continue to build on in 2024. We are incredibly grateful for the volunteers who continue to show up to help make this possible.

The Prayground and Kids Praise (which now welcomes any child under the age of 10) have been able to provide a friendly and welcoming space for children beyond JAM/Second Breakfast. Offering these programs during worship also allows more parents of young children to attend worship.

The Nursery has two consistent paid staffers (one per Sunday) and we are working on filling in with volunteers. The above-mentioned programs/spaces, we believe that the current needs of our families are being met.

We are very proud of the incredible program, that Michelle Trefren and our volunteers presented on Christmas Eve. The pageant provided opportunities for all ages to be involved and we were thrilled to see our older youth take a lead in the story telling, as well as some of our youngest children participating with speaking roles and costumes to convey the birth story of Christ.

In the new year, we hope to be able to add more service-oriented events (such as serving at The Breakfast Table and Souper Bowl Sunday), as well as fellowship events (casual gatherings, meals with faith-based activities) to the calendar for families at Second. We believe that this will allow us to continue to establish relationships and develop a sense of community to help with retention of the families that are consistently participating, and perhaps even welcome a few new families into the fold! During this period of transition, we were unable to maintain the parent gatherings that had begun in early 2023, so we also think that this helps to fill that void and provide opportunity for more connection.

As previously stated, we could not have done all of this without our incredible volunteers, and we want to extend a heartfelt thanks to all who have pitched in this year to help us maintain these programs. We would certainly benefit from the help and involvement of any additional members of our Second Family who would like to get more involved with our children and youth – whether you feel called to help facilitate a Sunday School program, service opportunity or small gathering, please know that we will welcome additional helping hands!

Submitted by CYF Chairs, Michelle Trefren and the CYF Committee

REPORT OF THE BOARD OF DEACONS

The Board of Deacons is divided into four zones – Matthew, Mark, Luke and John served by 12 Deacons. Dividing the Deacons into zones began in May 2021. The zones remain the same with 3 Deacons for each zone.

January 2023 began with 12 deacons, including 1 husband-wife team. In May, 9 Deacons went off the board and were replaced leaving 12 Deacons including 3 husband-wife teams and a moderator. The Board of Deacons met two times in 2023. Each zone of Deacons met as needed to divide their responsibilities to complete projects and maintain contact with members through cards, calls, and visits. The moderator stayed in contact with the Deacons by weekly emails with the Care Team and Deacon updates.

The Deacons sent birthday, anniversary, sympathy, get well, Easter, and Christmas cards. They visited members in need. They also provided meals and transportation for several members.

The Deacons have three main projects each year, which were divided between the three zones. The Luke zone was responsible for extended home communion (3 times each year) in February, June, and October which included preparing the bags and cleaning them out afterward. The Mark zone was responsible for the project of sending gift cards to the college students. The gift cards (donated by church members) were sent out in February 2023 to 19 students. The Matthew and John zones were responsible for the Thanksgiving Baskets given to elderly members who live alone or who were grieving or ill. In November 2023, 30 baskets were delivered.

The Deacon Moderator was responsible for mailing out Grief Booklets (provided by Stephen Ministries) to grieving members four times in the year following the death of a loved one. In 2023, 71 Grief Booklets were sent to 21 members.

In January the Deacons won the Calvin Cup for Bowling for the second year in a row.

The Board of Deacons was budgeted \$950.00 for the calendar year of 2023. However, the actual cost of postage, Grief Booklets, cards, and Thanksgiving basket items was \$1361.61. Therefore, a request was made to increase the Deacon budget by \$400.00 to \$1350.00 for 2024. All costs for the Deacon's needs were covered through additional funds by the church. It is important for the Deacon's budget to cover the cost of its expenses.

On a personal note: I want to thank all the deacons for the love and care they showed to church members this year. The Deacons made themselves available to help whenever needed. They made calls, sent cards, visited members in their homes and hospitals, and provided meals and transportation in addition to organizing and handling the Deacon's projects of Thanksgiving baskets, extended home communion, and student gift cards. This is a very dedicated group and I thank them all for volunteering to be a Deacon.

Respectfully submitted,
Roxanne Hagenbuch, Deacon Moderator

REPORT OF PRESBYTERIAN WOMEN

Presbyterian Women in the Second Presbyterian Church had a wonderful year working in our fund raising efforts with two Whale of a Sale and Giant Gift Card sales.

This Spring the set up for the Whale was made easier because the tables, racks and supplies are being stored in a currently unused classroom in lower quad.

We were able to maintain our relationship with Project Share with the use of a truck to transport unsold goods to Community Cares in Mechanicsburg. Another innovative technique this year was to involve the congregation by taking unsold items to their favorite charity following Sunday worship service. We were able to move items out of the rotunda as quickly and efficiently as possible to allow normal functions of our church.

For fun, twenty four ladies celebrated our #14 Awesome Autumn Women's Weekend Away in Ocean Grove, NJ. Great food, stimulating book discussion, shopping, lighthouse visit, drumming, singing, prayers, and most of all, sharing in the friendship, laughter as we discover seeing treasures around us while creating our shell ornament.

A group of dedicated ladies organized 35 jars of lentil bean soups to be included in the Deacons Thanksgiving baskets. The staff of the church also received this treat.

We continued our Remembrance and Care mission by providing seven white rose bouquets to love ones who passed away the year before.

Sources for the mission allocation are from the following sources:

Two Whale of a Sales, Annual Appeal solicitation letter to women of our church, Circles (Seekers) and Giant Gift Card sales. This year we received a \$1,825 donation from the profits of Craft Bazaar-THANK YOU!

MISSION PARTNERS ALLOCATION

2nd Pres Family Support	\$1100
Community Cares	\$1100
Domestic Violence Services	\$2100
Project Share	\$2100
Safe Harbour	\$2100
Samaritan Fellowship	\$2100
Maranatha Carlisle	\$1700
His Hand Auto	\$900
Solar Cookers	\$1100
Presb Disaster Assistance/ MAUI	\$1000
	<hr/>
	\$15,300
Presbytery Determined Worldwide	
Churchwide	\$700
Synod of the Trinity	\$500
Presbytery of Carlisle	\$400
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	\$1,600
2023 Total PW giving	<hr/>
	\$16,900

GUIDE TO THE TREASURER'S REPORT

Banking Summary

- Checking Operating – Balances in the general checking accounts.
- Checking Escrow – Balance in the Escrow checking account.
- Fidelity MM bank accounts set up to get additional interest and still maintain easy access to monies if needed.
- Escrow Investment Account – Long Term escrow funds set up in an investment account.

Investment Funds – Endowments to help fund future church programs.

- Fidelity – Building and Facilities – Proceeds used to fund major repairs and enhancements to the building.
- Fidelity – Ministry Enhancement – Proceeds used to fund church programs.
- Fidelity - Frey Memorial Fund – This is fund to finance college student scholarships given by the church.
- Fidelity – Flex Investment Fund – Set up in 2012, this fund set up for emergency purposes.
- Fidelity – Memorial Garden Perpetual Care Fund – Income used to care for Memorial Garden.
- Fidelity – Escrow Investment Fund – Long term portion of escrow accounts that are invested.

Escrow Accounts (for information purposes more accounts may be described below than be active at any given time).

Adult Ministry Escrow Accounts-

- Adult Retreat – Fund administered by Adult Ministries to help fund Adult Retreats.
- Second Family Dinners – Funds used to capture the receipts and disbursements for church lunches and meals. (Adult Ministries)
- Fellowship – Funds received for special activities such as bus trips. (Adult Ministries)
- Library – Money received to improve the library. (Library Committee)
- Luminaries – Funds less expenses received from the Luminaries at Christmas. Portion of funds are donated to Alzheimer's Association. (Adult Ministries)
- Older Adult Ministry – Donated funds to use for older adult activities. (Adult Ministries)
- Repast Escrow – Donated funds used for after funeral luncheons. (Adult Ministries)
- "One Carlisle" -Funds given by Carlisle Presbytery to use as needed
- Stephen Ministry – Funds received from craft bazaar to support Stephen Ministry. (Adult Ministries)

Building and Grounds Escrow Accounts-

- Appraisal Insurance – Monies accrued for building and equipment appraisal completed every three years. (Building and Grounds).
- Building Reserve – Monies set aside for emergency maintenance and repair (Building and Grounds).
- Grounds Upkeep – Funds donated and accrued. (Building & Grounds)
- Heat Pump Reserve – Reserve set up to cover heat pump repair/replacement (Building & Grounds).
- Kitchen Upgrade – Funds designated by donors to upgrade the kitchen. (Building and Grounds)
- Memorial Garden – Monies in reserve for the maintenance of the Memorial Garden. (Building & Grounds)
- Mission House – Funds received from sale of Mission House furnishings. (Building & Grounds)

- Security Deposit Mission House – Monies received from current tenants of the Mission House. (Building & Grounds)
- Roof Repair
- Technology Reserve – Reserve started in 2016 to set aside funds for computer and other technology replacement.
- The Cove – Funds designated by donors for upgrade of Cove

Deacon's Escrow Accounts-

- Holiday Flowers and Plants – Moneys donated to cover the cost of holiday plants through the year. (Deacons)
- Craft Bazaar – Funds received from the Fall Craft Bazaar to support Stephen Ministries. (Deacons)
- Health Ministry Escrow – Funds donated to assist Health Ministry. (Deacons)

Finance Escrow Accounts-

- Operational Reserve – Reserve started in 2015 from Carry Over and other reserves to offset future annual fund requirements. (Finance)
- Prepaid Per Capita – Funds received in current year to be credited to a members per capita payment in the subsequent year. (Finance)
- Prepaid Pledge – Full year pledges received in advance. Funds transferred to offerings monthly. (Finance)
- Escrow Investment Income – Earnings on the Money Market account at Truist (BB&T) Bank and the Fidelity Escrow Investment Account. (Finance)
- Unallocated Escrow Fund – Funds received and held until designation is decided.
- PPP Loan – Monies received from government to support personnel expenses during the COVID period May 11 through Oct 24, 2020. To be determined if needed by Session. Transferred to Operating Account as Unplanned Supplementary Income in 2021 upon Formal Forgiveness by Truist (BB&T) Bank
- One Great Hour of Sharing – Donated funds from congregation to support Presbytery special offering.
- Operation Sweet Freedom – Donated funds given through the church.

Generations Fund Escrow Account-

- Generations Fund – Money received for the Generations Fund Program. (Generations Fund Committee)

Serve Escrow Accounts-

- Christmas Offering – Account used to capture the donations for the Christmas Offering. (Serve)
- Easter Offering – Account used to capture the donations for the Easter Offering. (Serve)
- National/International – Deposits and seed money for future mission trips. (Serve)
- Mission/Serve – Escrowed funds reserved for Mission purposes. (Serve)
- Project Share – Funds donated from congregation. (Serve)
- Soup Kitchen – Funds received from adult Sunday School class to help pay for meals made by church members for the Salvation Army's soup kitchen. (Serve)

Pastor's Escrow Accounts-

- Camp Krislund Supplies – Funds designated to pay for supplies needed by Camp Krislund. (Pastor)
- Pastor's Emergency Assistance Fund – Account used to capture donated funds to deposit into the Pastor's Emergency Assistance Checking Account. (Pastors)

BANKING and INVESTMENTS

Banking Summary

	<u>12/31/2022 Bal</u>		<u>12/31/2023 Bal</u>
<u>Bank Checking Funds</u>			
Checking Operating	\$ 195,759	\$	384,742
Checking Escrow	100,641		(1,802)
Business Money Market	151,538		158,798
Pastors' Discretionary Fund	380		1,973
Escrow Money Market	195		9,695
Total Checking Accounts	\$ 448,513	\$	553,405
Investment Funds			
<u>Generations Funds</u>			
Fidelity - Building & Facilities	\$ 383,608	\$	479,072
Fidelity - Ministry Enhancement	776,310		918,494
Fidelity - Flexible Investment Fund	210,852		145,506
<u>Escrow Investment Account</u>			
Fidelity - Escrow Investment Account	198,971		216,555
<u>Endowment Funds</u>			
Fidelity - Memorial Garden Perpetual Care	69,129		76,124
Fidelity - Frey Memorial Fund	625,034		692,738
Total Investment Funds	\$ 2,263,904	\$	2,528,488
Total Investments & Assets	\$ 2,712,417	\$	3,081,893

**Second Presbyterian Church
Cash and Investments available for expenses**

	<u>Balance</u> <u>12/31/2023</u>	<u>Account explanations</u>	<u>Notes</u>
Cash/investment Accounts			
Checking	386,544	Operating Checking account	
Fidelity Money Market Operating Account	375,247	Interest bearing account but with easy access if needed	Currently has the \$221,585 from mission house in it, will be moved to Flex fund in Escrow soon in 2024.
Fidelity Investment accounts			
- Building & Facilities	479,072	Investment to fund major repairs and Enhancements to building	
- Ministry Enhancements	918,494	Investment to fund church programs	
- Flex Fund	145,506	Investment for emergency purposes	
- Memorial Garden Perpetual care	76,124	Investment where income is used to care for Memorial Gardens	
Escrow Investment/ Money Market/ checking	246,520	Long term escrows, short term escrow, and escrow checking	Breakdown of this is below in the Escrow accounts.
Total Cash and Investment	2,627,507		
Escrow Accounts			
<u>Responsibility</u>			
<u>Escrow Account</u>		<u>Uses</u>	<u>Notes</u>
Adult Ministries-			
ES-1010 · Adult Retreat	865	Adult Retreats	
ES-1060 · Fellowship	887	Special Activites such as bus trips	
ES-1070 · Second Family Dinners	1,902	Church lunches and meals	
ES-1110 · Special Events	413		Transfer of excess from Israel bus trip to NY. Possibly move to Fellowship
ES-1120 · Library	190	Library improvements	
ES-1130 · Luminaries	516	donations for luminaries then donated to Alzheimer's Assoc.	Donation to Ahlzeimers Assoc pending
ES-1150 · Older Adult Ministry	3,251		Transfer of XYZer's money from lunch donations
ES-1170 · Repast Escrow	461	After funeral lunches	Hollowell Repast
ES-2071 - "One Carlisle"	1,600	as needed	
ES-1180 · Stephen Ministry Escrow	69	Stephen Ministry from craft bazaar	
Total Adult Ministries	10,155		
Deacons-			
ES-1420 · Craft Bazaar	0	Stephen Ministry from craft bazaar	
ES-1430 · Health Ministry Escrow	244	Health Ministry	
ES-1460 · Holiday Flowers and Plants	1,780	donations for holiday flowers throughout year	Poinsetta expense recorded in 2024
Total Deacons	2,025		
SERVE-			
ES-2010 · Christmas Offering	14,464	collect donations to be paid out later	Will be paid out in 2024
ES-1530 · Easter Offering	0	collect donations to be paid out later	
ES-2020 · National/International (formerly Honduras)	1,426	Future mission trips	
ES-2070 · Mission/Serve (formerly Serve)	3,732	Mission purpose	
ES-2080 · Project Share	-	Project share mission	
ES-2095 · Soup Kitchen	178	Meals made by church for Salvation Army's Soup kitchen	
Total SERVE	19,801		
Facilities-			
ES-1210 · Building Reserve	300	Emergency maintenance and repair (Building and Grounds)	
ES-1220 · Grounds Upkeep	1,496	Grounds	
ES-1230 · Heat Pump Reserve	7,980	Heat Pump repair/replacement	
ES-1240 · Memorial Garden	4,145	maintenance of the Memorial Garden	
ES-1250 · Mission House Escrow	4,015		Should be moved and repurposed
ES-1260 · Roof Repair	-	Roof Repair	
ES-1265 · Window Replacement	7,860	Window replacement	Remaining amount from current replacement
ES-1270 · Security Deposit-Mission House	1,150		Should be moved and repurposed
ES-1290 · Appraisal Insurance	900	Building and Equipment appraisal every 3 years	
ES-1553 · Technology Reserve	19,721	Computer and technology replacement	
ES-1953 · The Cove	98	Cove upgrades	
ES-1955 · Kitchen	200	Kitchen upgrades	
Total Facilities	47,865		
Funding-			
ES-1550 · Operational Reserve	41,600	Future annual fund requirements	Available for Operational expenses
ES-1560 · Prepaid Per Capita	67	2024 Per Capita	
ES-1565 · Prepaid Pledge	21,505	2024 Pledges	
ES-1570 · Escrow Investment Income	34,675		Interest from Fidelity Escrow MM Fund and year long invest chng.
ES-1700 · Generations Fund	18,000	Generation fund committee	Sharon White /Mac Lott /Anonymous
ES-1575 · Unallocated Escrow Account	4,064	Smaller pass through costs	Undecided or Pass Through Monies (See Schedule ES-1575)
ES-1160 · Presbyterian Women	-	Pass through for Presbyterian women	
ES-2060 · One Great Hour of Sharing	280	Presbytery Special offering	
ES-2013 · Clean Air Board	-	Pass through for Clean Air Board	
ES-2065 · Operation Sweet Freedom (Deb B)	-		
Total Funding	120,190		
Pastor-			
ES-2115 · Camp Krislund Supplies	JG (0)	Supplies at Camp Krislund	
ES-2130 · Pastor's Emergency Assist Fund	JG 3,547	Pastors Emergency assistance checking	Funding from checking acct & Congregation
Total Pastor	3,547		
Personnel-			
ES-2220 · Continuing Ed - Pastor	4,549	Pastor's sabbatical expenses and continuing education costs.	
ES-2225 · Continuing Ed - Associat Pastor	(0)	Continuing education costs for Associate pastor	
ES-2230 · Continuing Ed - Dir Christ Ed	-	Continuing education costs for Dir Christ Ed	
ES-2235 · Continuing Ed - Dir of Music	(212)	Continuing education costs for Dir of Music	Unused portion accrued at year end (\$425 per year)
ES-2240 · Continuing Ed - Youth Coord	425	Continuing education costs for Youth coordinator	Unused portion accrued at year end (\$425 per year)
ES-2240 · Continuing Ed - Adult Ministry	425	Continuing education costs for Adult Ministry leader	Unused portion accrued at year end (\$425 per year)
ES-2270 · Sabbatical Coverage Escrow	717	Costs for substitute pastor during sabbatical	Accruing \$125/quarter, Speakers during Jeff's trips and Sarah's help
ES-2275 · Staff Appreciation Escrow	573	Staff functions	
ES-2280 · Supplemental Pastoral Care	316		
Total Personnel	6,792		
Session-			
ES-2350 · Memorial	10,143	Session directed	Monies given in memory of deceased individuals
Total Session	10,143		

Worship-			
ES-2410 · Arts Series	5,209	Celebrate the Arts committee directed	Instrumentalists
ES-2420 · Ignite Escrow	0		
ES-2460 · Music	5,098		
ES-2470 · Palms	-		
ES-2480 · Sanctuary Choir Escrow	271		
ES-2490 · Worship Committee	680		
Total Worship	11,258		
CYF-			
ES-2520 · Camp Krislund Camperships	2,120	Help children pay for camp	
ES-2540 · Frey Memorial Grant	8	Pass thru for Frey Memorial	
ES-2570 · CYF Equipment Escrow	941	Needed equipment	
ES-2087 - Souper Bowl	0		
ES-2089 · VBS Shopping Carts	-	VBS expenses	
ES-2580 · Youth Service and Mission	11,674	Youth sponsored projects and mission trips	
ES-2581 · Youth - Giant Gift Cards	0		
Total CYF	14,744		
TOTAL	246,519		

	2020 Actual	2021 Actual	2022 Actual	2023 Actual Through September	2023 Budget	2024 Budget - Green Done	2024 Budget Explanation
4005 · Unplanned Supplementary Inc.	-	74,100		-			
4006 · Carry Over from Prior Year	-			-			
4007 · Late Pledge	1,370	10,768	1,736	1,479	-	-	
4100 · Other Income							
4101 · Civic	1,823	1,190	2,670	1,711	1,500	1,750	YTD \$1,700, plus Election rental still to come.
4102 · Wedding				-			
4103 · Funeral				-			
4104 · Publications	-			-			
4105 · Tape Ministry				-			
4109 · Miscellaneous	3,839	5	9,444	2,432			
Total 4100 · Other Income	5,662	1,195	12,114	4,143	1,500	1,750	
4200 · Offerings							
4201 · Plate	1,970	1,447	2,914	1,274	2,000	2,000	Estimate based on prior years, and current estimate
4202 · Contributions	64,936	98,521	86,960	58,668	80,000	100,000	Estimate based on prior years, and current estimate
4220 · Pledge	587,896	527,294	491,753	372,211	509,075	500,000	Estimate based on pledges and ones still missing
Total 4200 · Offerings	654,802	627,262	581,627	432,153	591,075	602,000	
4250 · Per Capita Off-Set	10,441	8,591	9,204	9,066	9,000	9,100	Estimate, based on prior year actuals
4260 · Sunday School							
4261 · Grades 3-5	-			-			
4262 · Grades 6-12	-			-			
4263 · Adult Classes	-			-			
4265 · Children's Church Offering	-			-			
Total 4260 · Sunday School	-	-		-			
4300 · Rent - Other							
4301 · Mission House Rent	13,000	14,400	14,700	5,800	14,700	-	Mission house sold
Total 4300 · Rent	13,000	14,400	14,700	5,800	14,700	-	
4750 · Trans from Escrow Account	-						
4785 · Transfer From Ministry Enhance	-						
4786 · Transfer From Building & Facil	-						
Total Income	685,275	662,216	619,381	452,641	616,275	612,850	
EXPENSES							
5000 · Mission & Community - Local							
5003 · Truck Stop Ministry	1,500	1,500	1,500	750	1,500	1,500	
5005 · Domestic Violence Services	2,000	2,000	2,000	1,000	2,000	2,000	
5006 · Community CARES	2,000	2,000	2,000	1,000	2,000	2,000	
5007 · Fruitbelt Famworkers Christian Mini	1,000	1,000	1,000	500	1,000	1,000	
5008 · Habitat for Humanity					-	-	
5009 · His Hands on Auto Ministry	2,000	2,000	2,000	1,000	2,000	2,000	
5011 · Pastors' Emergency Assist Fund	1,000	1,000	1,000	1,000	1,000	1,000	
5017 · Meals on Wheels					-	-	
5018 · New Genesis Singles					-	-	
5019 · Opportunity Homes					-	-	
5021 · Project SHARE	2,000	2,000	2,000	1,000	2,000	2,000	
5022 · Safe Harbour	2,000	2,000	2,000	1,000	2,000	2,000	
5023 · Salvation Army					-	-	
5024 · Samaritan Fellowship	5,000	5,000	5,000	2,500	5,000	5,000	
5026 · InterVarsity					-	-	
5027 · Maranatha - Carlisle	2,000	2,000	2,000	1,000	2,000	2,000	
5030 · Title I Education Support							
Total 5000 · Outreach - Local	20,500	20,500	20,500	10,750	20,500	20,500	
5100 · Mission & Community - Nat'l & Internat'l							
5101 · PC (USA) - Gen Mission Nat'l	4,500	4,500	4,500	2,250	4,500	4,500	
5102 · Honduran Missionary Co-Worker	2,000	2,000	2,000	-	2,000	2,000	
5103 · Honduras Heifer Project	-						
5104 · Inter/National Adult Mission Trip	-				-	-	
5105 · Refugee Ministry			2,000		2,000	2,000	
5109 · Lithuania Missionaries	-						
5117 · Young Life Missionaries							
Total 5100 · Outreach - Nat'l & Internat'l	6,500	6,500	8,500	2,250	8,500	8,500	
5200 · Mission & Community - Other							
5201 · Emerging Needs	4,379	6,622	7,001	1,950	7,000	7,000	
5202 · EOG Increase							
Total 5200 · Outreach - Other	4,379	6,622	7,001	1,950	7,000	7,000	
Total Mission & Community	31,379	33,622	36,001	14,950	36,000	36,000	
6000 · Worship							
6001 · Books & Certificates	-						
6002 · Flowers	-						
6003 · Guest Speaker		700	600	200	400	400	
6006 · Worship Supplies	2,098	1,979	1,726	361	1,000	1,000	
6007 · Ignite							
6008 · Auido/Visual/Stream Tech	8,128	14,505	12,360	6,412	14,820	15,000	
6009 · Ignite Supplemental Musicians							
6031 · Copyright License	1,217	1,517	1,698	865	1,700	1,700	
6032 · Handbell							
6033 · Instrument	140						
6034 · Maintenance/Equipment	551	2,417	2,267	386	3,000	3,000	
6035 · Printed Music	76		566	226	565	580	
6036 · Contemporary	-						
6038 · Music Interns	-						
6040 · Professional Musicians	1,200	500	1,299	775	1,300	1,300	
Total 6000 · Worship	13,410	21,618	20,516	9,225	22,785	22,980	
6100 · Deacons							
6101 · Deacons Fund	750	1,108	1,344	696	950	1,400	
6102 · Health Ministry	-						
6103 · Training - Stephen Ministry							
Total 6100 · Deacons	750	1,108	1,344	696	950	1,400	
6200 · Connect							
6201 · Ads Events/Activities	-						

6202 · Greeting Material	-					
6205 · Printing	-					
6216 · Tape/CD Ministry	-					
6220 · Website Design/Hosting	-					
6230 · Other Connect Costs	150				-	200
Total 6200 · Connect	150	-	-	-	-	200
6400 · Adult Ministries-Grow						
6401 · Library	108	113				
6402 · Retreats						
6404 · Printed Materials	471	493	287	55	400	400
6405 · Older Adults		-			-	-
6406 · Hospitality Ministry			37	70	200	200
6407 · Young Adults	223				-	-
6410 · Child Care					200	200
6412 · Softball						
6415 · Adult Education	620	1,449	932	30	700	700
6420 · Wed Night						
6421 · Family Dinners	40	325	392	-	500	700
6430 · Special Events	41	325	1,100	29	325	325
Total 6400 · Adult Ministries-Grow	1,503	2,705	2,748	184	2,325	2,525
Total Adult Ministries	15,813	25,431	24,608	10,105	26,060	27,105
6500 · Childrens Ministries						
6502 · Bible School	1,002				500	500
6503 · Children's Camp Scholarships					300	300
6504 · Background Checks	25				100	100
6505 · Crescendo						
6507 · Equipment	1,491	2,888	1,552	128	1,000	1,000
6508 · Library/Media/Bibles	156		996		300	300
6509 · Sitters					1,000	1,000
6515 · Nursery/Preschool Room		(40)	1,391	1,067	1,500	1,500
6516 · Small Groups	3,556	1,157	2,000	1,947	2,500	2,500
6517 · Sunday School Mission						
6518 · Leader Development	3,339	264	958	-	500	500
6520 · Club 45		20				
6523 · Krislund Day Camp						
6525 · Family Events	779	1,397	787	2,001	2,000	2,000
6530 · Fall Festival						
Total 6500 · Children's Ministries	10,348	5,686	7,684	5,143	9,700	9,700
6600 · Youth Ministries						
6601 · Background Checks						
6603 · Conferences	525		95	-	300	300
6604 · Confirmation					500	500
6605 · Summer Ministries					500	500
6606 · Youth Relationship Building			343	169	900	900
6607 · Leader Training	4,379		111	-	200	200
6608 · Ministry Connections					100	100
6609 · Camp Scholarship		1,505	500	1,095	300	300
6616 · Mission Trips					250	250
6617 · Retreats					1,500	1,500
6620 · Special Activities	258	784	918	438	1,000	1,000
6625 · Small Groups		38	332	459	1,500	1,500
6626 · Bibles	429	126	202	167	300	300
6629 · Student Receptions	216				300	300
6630 · Transportation		37			500	500
6635 · Inside Out	80					
Total 6600 · Youth Ministries	5,887	2,490	2,501	2,327	8,150	8,150
Total Children & Youth Ministries	16,235	8,176	10,185	7,470	17,850	17,850
Total Program Expenditures	32,048	33,607	34,793	17,576	43,910	44,955
7000 · Salaries & Wages						3.50%
Total 7000 · Salaries & Wages	290,814	264,689	258,452	189,298	274,911	295,699
7100 · Payroll Taxes - FICA						
Total 7100 · Payroll Taxes - FICA	26,559	23,660	22,394	16,334	23,838	25,526
7200 · Medical						
Total 7200 · Medical	44,701	41,025	32,643	22,517	33,781	42,163
7300 · Supplemental Medical Income						
Total 7300 · Supplemental Medical Income	1,578	1,340	1,078	790	1,153	1,193
7400 · Pensions						
Total 7400 · Pensions	19,057	13,468	11,008	7,852	11,769	12,200
7500 · Housing						
Total 7500 · Housing	53,326	43,768	33,214	24,336	35,539	36,783
7600 · Travel						
7610 · Pastor	682	467	499	681	1,000	1,100
7611 · Associate Pastor	170					
7614 · Director - Adult Discipling	-					
7615 · Music Director	-					
7616 · Director of Christian Education	-					
7617 · CYF Staffers					500	500
7618 · Seminararian			175			
Total 7600 · Travel	852	467	674	681	1,500	1,600
7700 · Professional Expense						
7710 · Pastor	2,568	1,704	2,207	1,903	2,500	2,700
7711 · Assoc Pastor						
7718 · Seminararian	285	259	38			
Total 7700 · Professional Expense	2,853	1,963	2,245	1,903	2,500	2,700
7800 · Continuing Education						
7810 · Pastor	2,000	2,000	2,141	-	2,000	2,000
7811 · Associate Pastor	1,434					
7814 · Director - Adult Discipling			1,700	-	425	425
7815 · Music Director		425	425	330	425	425
7816 · Christian Education Director						
7817 · CYF Administrator					425	425
7819 · Assist Dir of Music						
Total 7800 · Continuing Education	3,434	2,425	4,266	330	3,275	3,275
7900 · Other Personnel Costs						

7901 · Sabbatical Escrow	1,000	1,000	750	250	500	500	
7902 · Staff Recognition	313	2,197	756	303	1,000	750	
7903 · Recruitment	-	262	-	44	100	500	
7904 · Cell Phone Reimbursement	-	590	1,580	2,010	3,120	3,120	Terry Verify - Verified
7905 · Payroll Processing Costs	3,319	3,245	3,375	2,470	3,400	3,626	Terry verify - Verified
7906 · Leader Development	163	1,316	953	776	1,000	1,000	
7907 · Staff Chidcare	-	-	-	24	1,000	250	
7910 · Supplemental Pastoral Care Exp	482	2,240	-	-	-	-	
7911 · Personnel Consulting	-	-	-	-	-	10,000	Added on from Dec Personnel meeting
7915 · Associate Pastor Holding Fee	-	-	-	-	-	-	
Total 7900 · Other Personnel Costs	5,277	10,850	7,414	5,877	10,120	19,746	
Total Personnel Expenditures	448,451	403,655	373,388	269,917	398,386	440,886	
8000 · Utilities							
8001 · Electric	15,226	17,972	17,787	13,686	15,000	19,900	
8002 · Natural Gas	-	210	2,017	1,982	5,000	2,650	
8005 · Telephone & Internet	6,746	7,894	7,739	3,187	5,180	5,000	
8009 · Cell Phone	1,934	1,145	1,193	245	800	800	
8030 · Trash	1,338	1,404	1,423	1,181	1,600	1,700	
8040 · Water	1,279	1,491	1,373	1,018	1,300	1,350	
8041 · StormWater Management Fee	4,082	4,082	4,082	3,062	4,085	4,085	
8045 · Propane Gas	93	83	93	13	100	100	
Total 8000 · Utilities	30,698	34,281	35,707	24,375	33,065	35,585	
8100 · Church Maintenance							
8101 · Elevator	1,769	1,973	1,888	1,362	2,100	2,000	
8102 · Building Maintenance	10,777	7,702	8,173	12,977	7,200	13,000	
8103 · Equipment Maintenance	1,025	1,228	1,325	-	1,000	1,000	
8104 · Roof Inspection	-	-	1,490	-	1,500	1,500	
8106 · Service Contract	3,083	2,716	3,310	1,975	3,700	13,000	Cleaning company would be \$13,000
8107 · Pest Control	327	337	346	364	480	480	
8110 · Alarm	4,190	950	642	435	750	750	
8116 · Building Supplies	2,910	370	1,467	1,881	2,400	2,700	
8117 · Kitchen Supplies	1,339	364	1,563	360	1,500	1,500	
8118 · Offsite Rental	672	1,430	-	-	-	-	
8130 · Heat Pump Reserve	-	-	-	-	-	-	
Total 8100 · Church Maintenance	26,092	17,070	20,204	19,354	20,630	35,930	
8200 · Grounds							
8201 · Equipment	127	624	176	70	450	2,450	
8202 · Lawn	546	-	-	-	-	-	
8204 · Lawn Care and Mowing	5,347	4,705	4,712	354	6,700	6,000	
8205 · Tree & Shrub	640	640	897	1,790	2,800	2,400	
8206 · Snow	1,725	1,540	1,959	675	4,000	4,000	
8207 · Grounds	1,840	3,118	3,630	1,099	2,500	2,500	
8209 · Memorial Garden	-	-	-	170	-	-	
Total 8200 · Grounds	10,225	10,627	11,374	4,157	16,450	17,350	
8500 · Mission House Costs							
8501 · Real Estate Taxes	2,414	2,471	2,589	2,672	2,600	-	Could we see a bill if we don't sell by April? Sold
8503 · Maintenance (current expenses)	302	1,148	1,993	304	1,000	-	
8515 · Future Renovations	1,700	2,400	2,400	800	2,400	-	
8516 · Water & Sewage	-	-	-	-	-	-	
8520 · Mortgage - Principal & Interest	-	-	-	-	-	-	
Total 8500 · Mission House Costs	4,416	6,019	6,982	3,777	6,000	-	
Total Maint, Repairs, Supplies, & Utilities	71,430	67,997	74,267	51,663	76,145	88,865	
9000 · Administration & Tech							
9002 · Contracts	7,808	7,927	7,543	3,941	8,500	8,500	
9006 · Equipment	424	566	124	189	500	300	
9007 · Paper	806	493	894	545	1,000	1,000	
9008 · Subscriptions	-	-	-	-	-	-	
9009 · Supplies	2,059	1,988	1,445	1,428	2,000	2,000	
9020 · Technology Replacement	685	2,157	1,403	175	1,500	1,500	
9025 · Software	27	173	412	31	500	300	
9027 · Website Design/Hosting	969	745	734	-	750	600	
9028 · Audio/Video Equip Maint	466	233	166	-	500	300	
9030 · Audio/Visual Ministry	17	-	-	-	-	-	
9033 · Digital Design	250	1,000	250	535	500	500	
9040 · Evangelism Ads Mat'ls Printing	-	-	-	-	-	-	
9041 · CCB Support/Training	-	-	-	-	-	-	
Total 9000 · Administration & Tech	13,511	15,282	12,971	6,844	15,750	15,000	
9100 · Postage							
9101 · Bulk Mail	400	-	-	-	-	-	
9102 · Permit	240	245	-	-	-	-	
9103 · Stamped Envelopes	886	892	979	-	1,250	-	
9105 · Stamps	2,078	2,720	2,353	1,531	2,500	3,500	Can we consolidate this section to a single "Postage" line item?
Total 9100 · Postage	3,604	3,857	3,332	1,531	3,750	3,500	
9600 · Vehicles							
9601 · Insurance & License	1,422	1,546	1,794	99	1,878	197	Sold vehicles. TLB
9603 · Maintenance & Repair	377	955	2,150	384	1,000	-	Sold vehicles. TLB
9605 · Service & Fuel	67	60	100	92	200	-	Sold vehicles. TLB
Total 9600 · Vehicles	1,866	2,561	4,044	575	3,078	197	
9700 · Insurance & Security							
9701 · Worker's Compensation	1,094	1,572	1,322	767	1,485	1,368	Terry verify - Verified
9705 · Package	6,187	7,287	7,565	5,770	9,114	10,181	Updated with updated renewal
9710 · Umbrella	483	486	512	340	500	500	Terry verify - Verified
9725 · Appraisal - Insurance	1,900	455	455	455	475	475	Terry verify - Verified (\$155 for annual, \$300 for Accrual)
Total 9700 · Insurance & Security	9,664	9,800	9,854	7,332	11,574	12,524	
Total Administration & Technical	28,645	31,500	30,201	16,282	34,152	31,221	
9800 · Funding							
9801 · Stewardship Costs	-	-	-	6	500	500	Per Jeff
9802 · Offering Envelopes	596	799	814	573	1,000	800	Terry verify - Verified to be around \$750/year
9803 · Electronic Contribution Cost	3,782	3,575	3,651	2,430	3,800	3,800	Terry verify - Verified to be approx \$300/mth for Credit
9805 · Generations Fund Promotion	-	-	-	-	-	-	
Total 9800 · Funding	4,378	4,374	4,465	3,008	5,300	5,100	
9800 · Presbytery Support							
9810 · Per Capita Payment	15,912	15,314	16,327	9,440	16,182	17,226	\$33/member (per Jeff)...how many members? 522 last
9815 · Presbytery of Carlisle	10,000	10,000	10,000	5,835	10,000	10,000	Terry verify- Verified this is what we have been giving

Total 9800 - Presbytery Support	25,912	25,314	26,327	15,275	26,182	27,226
9900 · Non-Recurring Expenses						
9901 · Unbinding Initiatives	2,220	550	551	-	500	500 Per Jeff
9902 · Visioning Process	-					
9903 · Audit						
9904 · Major Building Maintenance						
9905 - Miscellaneous	507	71	123	260		
Total 9900 - Non-Recurring Expenses	2,727	621	674	260	500	500
Total Expense	644,970	600,690	580,116	388,931	620,575	674,753
Net Income	40,305	61,526	39,265	63,711	(4,300)	(61,903)

2024 Proposed Terms of Call for the Pastor(s)

Pastor/Head of Staff: Rev. Jeffrey W. Gibelius

1. Salary	\$ 82,587	3.5% increase.
2. Housing	\$ 36,783	
3. Contributions to 403b plans		
4. Bonuses and gifts	\$ -	
5. Other (Supp Medical)	\$ 1,193	(50% of PC(USA) schedule)
7. Board of Pension Effective Salary	<u>\$ 120,563</u>	
8. Medical Insurance, Pension, Death and Disability (Mandated by Presbytery -- 39% of Effective Salary):	\$ 47,020	
9. Transportation	\$ 1,100	
10. Professional Dev. (Cont. Ed.)	\$ 2,000	
11. Professional Expenses	\$ 2,700	
12. SECA (7.65%)	\$ 9,223	
TOTAL TERMS OF CALL (Lines 7 - 12)	<u><u>\$ 182,606</u></u>	

Additional Matters Provided to Both Pastors:

- Vacation : 30 Days (incl. 4 Sundays) - Required by Presbytery
- Continuing Education Leave: 14 Days (incl. 2 Sundays) - Required by Presbytery
- Family Leave and Sabbatical Leave as per Session policies approved 1/12/2008 and 1/14/2008 - Recommended by Presbytery
- Spiritual Development : 4 Days (1/quarter) - Recommended by Presbytery

Note: The congregation also provides sabbatical funding.

Salary and Housing amounts represent 3.5% increase from 2023.

UPDATED FREQUENTLY ASKED QUESTIONS

2024 Budget and the 2023 Financial Report

Did we end last year with a surplus?

- Yes. We finished the year with a \$33,757 surplus (the difference between income we received and expenses we incurred). This money is now part of our operational reserve. We can use it to plug a gap this year if we need to.

What's new in the 2024 budget?

- There is one-time funding (up to \$10,000) for a facilitator to help us to chart a course toward achieving our Strategic Goals (outlined in our Strategic Guides), including: Growth, Funding, and Community Impact.
- Approximately \$60,000 has been budgeted for a potential full-time additional staff member (including all compensation and benefits). This would replace Sarah Hostetter's half-time position. The Session already knows that children, youth, and family ministry will be one focus of this position; other areas of focus will be identified with the assistance of the facilitator referenced above.
- Employees received a 3.5% cost of living increase.

How much is in the Generations Fund?

The Generations Fund includes several sub-funds, totaling: \$1,619,195

- * 2 of these funds operate kind of like an endowment:
 - ⇒ Building and Facilities: \$383,608
 - ⇒ Ministry Enhancement: \$776,311
- * The Flex Fund is available for emergencies and short-term uses:
- * The Frey Grant Fund is restricted to scholarship grants:
- * The Shafer-Raling Fund is restricted to funding Memorial Garden area maintenance:

How is the Generations Fund doing?

- It is up 14.9 % due to investment returns in 2023. We also received \$65,359 in new bequests and gifts to it in 2023.

Where's the Mission House money?

- All \$221,585 of proceeds from the sale will soon be invested in the Flex Fund portion of the Generations Fund where it is available for any use by Session decision. There are no plans for those funds at this time.

How are we staffing our ministries for Children, Youth, and Families right now?

- Michelle Trefren and Pastor Jeff are providing direct and indirect support and leadership to the amazing volunteers, parents, and students in our ministries. Other staff are also providing administrative support. This is a short-term measure. Our longer-term goal is to hire additional staff leadership for this area. This may take some months.

Does the 2024 Budget show a deficit?

Yes. We have several financial resources available for plugging any funding gap this year, if necessary.

- The budget shows a possible gap of \$61,903. This is almost certainly not going to materialize in the way indicated because any new position will likely not be filled for a few months at least. In practice over the past several years we have averaged an approximate 5% annual surplus of actual income over actual expenses.
- If necessary to fill a gap, we can draw up to \$31,900 this year from the annual proceeds of the Ministry Enhancement and Facilities Maintenance Funds.
- We also have liquid financial savings available, such as the Flex Fund, the Operational Reserve, and unrestricted endowment funds, totaling \$345,900.
- And, most importantly, we have the Holy Spirit working through a great Second Family.

***God shall supply all your need according to his riches in glory
by Christ Jesus. Philippians 4:19***

second
presbyterian church

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